



ROANOKE COUNTY PUBLIC SCHOOLS

Superintendent

5937 Cove Rd. Roanoke, VA 24019 ♦ (540) 562-3900 x 10111

INSERT DATE

Dear Parents/Guardians,

Our school division is informing parents and guardians of _____ that a student or staff member has been sent home on DATE for suspected coronavirus disease 2019 (COVID-19). We understand this news is concerning and want to share our efforts to keep students and staff safe, healthy and in school. We are working closely with our local health department to identify any individuals who had close contact with the person to determine if they may have had exposure to the virus that causes COVID-19.

We have been working with Roanoke and Alleghany Health Department and have determined that your child was in a classroom that has been impacted by this case. If you or your child are identified as having been potentially exposed, the health department will contact you to ask that you please stay home and monitor for symptoms of cough, shortness of breath, or a temperature higher than 100.4°F, and practice social distancing for 14 days from your last contact. If you are not contacted by the health department, you do not need to stay home or exclude yourself from activities at this time.

If you are contacted by the health department and your child has been identified as having been potentially exposed, please contact the school so a plan can be implemented to ensure there is not a gap in the student's instruction.

Parents should continue to monitor their child's health and the health of their families for COVID-19 symptoms. Children with COVID-19 generally have mild, cold-like symptoms, such as fever, runny nose, and cough. Vomiting and diarrhea have also been reported in some children.

Children with certain underlying medical conditions, such as chronic lung disease or moderate to severe asthma, serious heart conditions, or weak immune systems, might be at higher risk for severe illness from COVID-19. Contact your child's healthcare provider regarding any concerns.

People without symptoms do not need to seek care or be tested. Those who become ill should contact their healthcare provider. Their doctor, in consultation with public health officials, will determine appropriate care and whether testing is necessary. If your child has been exposed to or diagnosed with COVID-19, please report this to your school. This information will be kept confidential. Schools continue to utilize Center for Disease Control and Prevention (CDC) recommendations on Reopening Guidance for Cleaning and Disinfecting Public Spaces, to reduce viral transmission and keep our children and school personnel healthy and safe. Parents and family members can assist this effort by promoting health behaviors and following these practices:

- Stay home from school or work if sick, even if symptoms are mild.
- Wear a face covering in areas where physical distancing is difficult to maintain.
- Cover your coughs and sneezes with a tissue (or sleeve), and then throw the tissue in the trash. Immediately wash your hands with soap and water for at least 20 seconds.

- Wash your hands often with soap and water for 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer that contains at least 60 percent alcohol.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Clean and disinfect surfaces that are often touched.
- Avoid close contact with people who are sick.
- Take care of your health overall. Stay current on your vaccinations, including the flu vaccine, eat well, and exercise to help your body stay resilient.

The [Virginia Department of Health](#) provides information about COVID-19 and [frequently asked questions \(FAQ\)](#) from parents and concerned family members. The CDC offers [tips](#) to keep children healthy during this time. The Virginia Department of Education's produced [COVID-19: A Parent Guide for School Age Children](#) and provides additional considerations for [students with disabilities](#), [guidance for military families](#) and [social emotional wellness for parents and caregivers](#).

Sincerely,

Dr. Ken Nicely, Superintendent
Roanoke County Public Schools

Dr. Rhonda Stegall, Executive Director of Administration
Roanoke County Public Schools